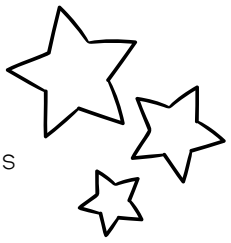


2023-2024: OTM ENROLLMENT



We are an independent private school offering an exceptional educational experience for students 2 years through 2nd Grade. Our school year runs from September - June with a short summer program mid July through mid August. Please read below for enrollment information.

I. TAKE A TOUR

Parents are required to tour our facility and pick up an information packet as their first step to enrollment. We do group tours at designated dates and times. They will be listed on our website with the ability to sign up. If these times do not work for you, we offer limited individual tours, if necessary. During your tour, we will guide you around our entire campus, both inside and out. If you are then interested in enrolling your child in our school, we encourage you to reach out via email.

2. FILL OUT AN APPLICATION

Within 2 business days of your tour, if we have not already heard from you, we will reach out to follow up with any questions you may have and see if you are interested in receiving an application. If an application is desired, the link will be emailed to you. Primary students in need of an IEP or evaluation need to complete the Pine Bush or Goshen Central School District Request for Services form no later than June 1st, 2023. Request for bussing to our schools must be submitted to your home district no later than April 1, 2023.

3. PARENT INTERVIEW & STUDENT ASSESSMENT

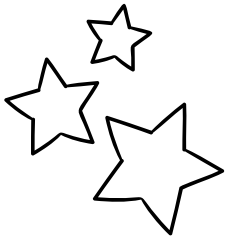
Once we receive your application, we will reach out within 5 business days to schedule a parent interview and student assessment. While the student is meeting with a teacher for their assessment, an administrator will meet with the parents/guardians to review OTM's philosophy, vision and methodology to ensure alignment. This is also an opportunity for the parent to discuss their child and any needs they may have or accommodations they may require. It is essential that parents provide a copy of the student's most recent report cards/transcript and achievement test results from the prior school year, if applicable. If a child has a current IEP, 504, or receives services, all information and paperwork regarding the student's needs and services must be shared at this time. If this paperwork is not received, a determination for acceptance into the school will be postponed until paperwork is provided.

4. ACCEPTANCE

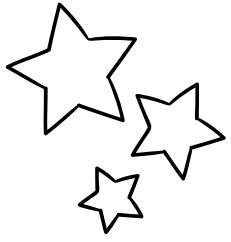
If your child has been accepted into Over the Moon Enrichment or The Academy at OTM, you will be notified within one week of your interview, by the school office. Within 2 weeks of acceptance, all enrollment fees and necessary tuition will be due. If your child is accepted, but due to availability they are wait listed, you will be notified via email.

5. FINAL DOCUMENTS

The office will inform you of any documents that are due or are outstanding. These may include an Emergency Card, Physical, Immunizations, Student Birth Certificate, IEP/504, Request for Records, Enrollment & Tuition Agreement, etc. If documents are required or outstanding and not received, the student's placement in our school may be forfeited.



2023-2024: ENROLLMENT



Additional Financial Information

Once a student is accepted into our school, the following financial information applies.

I. APPLICATION FEE

To apply for enrollment, a \$35 non-refundable application fee is required at the time of submission on our Jotform application. This is for new families only.

2. ENROLLMENT FEES

New Students Accepted & Enrolled BEFORE July 1st, 2023:

Within 2 weeks of acceptance into our school, a \$100 non-refundable enrollment fee, a \$100 security deposit are due to secure a seat for the 2023-2024 school year. If these payments are not made within 2 weeks of acceptance, the child's seat will be forfeited.

New Students Accepted & Enrolled AFTER July 1st, 2023:

Within 2 business days of acceptance into our school, a \$100 non-refundable enrollment fee, a \$100 security deposit and first month's tuition are due to secure a seat for the 2023-2024 school year. If these payments are not made within 2 business days of acceptance, the child's seat will be forfeited.

Current Students:

Within 2 weeks of re-enrolling, a \$100 non-refundable enrollment fee is due to secure your student's seat for the 2023-2024 school year. Your security deposit will roll over from the previous year. If this payment is not received within two weeks of re-enrolling, the child's seat will be forfeited.

3. TUITION PAYMENTS

Payments can be made online or in person. We accept all major credit cards, cash or check.

All families must make tuition payments in one of the following ways:

- Payment in full for the year
- Two Payments
- Quarterly
- Monthly

4. DISCOUNTS

- Payment in full using cash or check, 5% off total tuition
- 2 Payments (Total tuition split into 2 payments, using cash or check) 2.5% off each payment.
- Multi student discount, 10% off 2 siblings, 15% off 3 or more.

**Discounts are not applied to application, enrollment or security deposit fees.*

2023-2024: TUITION



“OVER THE MOON ENRICHMENT”

Early Primary Program

- Petite Pioneers (Toddlers): 2 - 3 years
- Little Explorers (Preschool & PreK): 3 - 5 years

HALF DAYS: 9:00 AM - 12:00 PM

2 ½ days per week: \$300/month, \$3,000/year

3 ½ days per week: \$400/month, \$4,000/year

4 ½ days per week: \$500/month, \$5,000/year

5 ½ days per week \$600/month, \$6,000/year

FULL DAYS: 9:00 AM - 3:00 PM

2 Full days per week: \$500/month, \$5,000/year

3 Full days per week: \$700/month, \$7,000/year

4 Full days per week: \$900/month, \$9,000/year

5 Full days per week: \$1,000/month, \$10,000/year

Early Primary students can create a schedule mixed with full and half days. For this option, please contact the office for pricing.



“THE ACADEMY AT OTM”

Primary Program

- Pathfinders: Kindergarten, 1st & 2nd Grade

HALF DAYS: 9:00 AM - 12:00 PM

5 Half Days per week: \$575/month, \$5,750/year

**Kindergarten students can attend 5 half or 5 full days.*

FULL DAYS: 9:00 AM - 3:00 PM

5 Full Days per week: \$800/month, \$8,000/year

**First & Second Grade must attend 5 full days.*

Before Care 8:00 AM - 9:00 AM

After Care: 3:00 - 4:30 PM

1 - Day per week: \$20/month, each

2 - Days per week: \$40/month, each

3 - Days per week: \$60/month, each

4 - Days per week: \$80/month, each

5 - Days per week: \$100/month, each